



REV 8.11.26

2026-2027 OSLS FAMILY HANDBOOK K-8TH GRADE



Policy Changes: The OSLS Board reserves the right to make necessary policy changes during the school year.

Non-Discrimination Statement: Our Savior Lutheran School admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students. The school does not discriminate on the basis of race, color, national, or ethnic origin in the administration of its educational policies, admissions policies, financial aid programs, athletic programs, or other school-administered programs.

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Handbook Acknowledgement

WELCOME

0.1 WELCOME FROM THE PRINCIPAL

Welcome to Our Savior Lutheran School!

As a lifelong baseball fan—with a special place in my heart for the St. Louis Cardinals—I've always admired teams that understand championships aren't won with one spectacular play. They're built one pitch, one

at bat, one inning, and one game at a time. **Every player has a role. Every decision matters. Every play counts.**

This year, our theme, **Every Play Counts**, reminds us that each day brings new opportunities to honor God through our choices, our effort, our relationships, and our faith. At Our Savior Lutheran School, **we partner with families** to provide a Christ-centered education that equips students to strive for excellence, live love, and share God's Word. At Our Savior Lutheran School, **we celebrate both academic excellence and spiritual growth**, equipping students to achieve their God-given potential while growing as faithful disciples of Jesus Christ.

Just as every successful team depends on players, coaches, and fans working together, **our school thrives through the partnership of home, church, and school**. Thank you for entrusting us with the privilege of being part of your child's journey. I look forward to all God has planned for us this year **as we faithfully make every play count**.

May God richly bless our partnership throughout the coming school year.

**In Christ,
Wendy Morris, Ed.S.
Principal
Our Savior Lutheran School**

0.2 ABOUT THIS HANDBOOK

This handbook serves as a guide to the mission, values, policies, procedures, and expectations of Our Savior Lutheran School. It is designed to strengthen the partnership between home, church, and school while providing a consistent framework for a safe, respectful, and Christ-centered learning environment.

We encourage every family to read this handbook and refer to it throughout the school year. By working together and supporting these expectations, we help every student grow spiritually, academically, socially, emotionally, and physically as they strive for excellence, live love, and share God's Word.

This Parent & Student Handbook summarizes the policies, procedures, and expectations that most directly affect students and families at Our Savior Lutheran School. It is designed to help families understand school operations and support a strong partnership between home, church, and school.

The handbook is intended to support, not replace, the policies adopted by the Our Savior Lutheran School Board. In matters requiring policy interpretation or administrative action, the School Board Manual and Board-approved policies govern the operation of the school.

0.3 OUR MISSION STATEMENT

Our Savior Lutheran School: A Christ-centered academic community equipping students to strive for excellence, live love, and share God's word.

0.4 OUR VISION STATEMENT

- **One Christ-centered Community**
- Romans 12:4-6a - "For as in one body we have many members, and the members do not all have the same function, so we, though many, are one body in Christ, and individually members one of another. Having gifts that differ according to the grace given to us, let us use them."
- **Striving for Excellence in faith, education, partnership, and service**
- Colossians 3: 23-24 "Whatever you do, work heartily, as for the Lord and not for men, knowing that from the Lord you will receive the inheritance as your reward. You are serving the Lord Christ."
- **Living Love through our thoughts, plans, words, and actions**
- 1 John 4:7 "Beloved, let us love one another, for love is from God, and whoever loves has been born of God and knows God."
- **Sharing God's Word in our classroom, our school, our community, and to the ends of the earth**
- Acts 1:8 "But you will receive power when the Holy Spirit has come upon you, and you will be my witnesses in Jerusalem and in all Judea and Samaria, and to the end of the earth."

0.5 OUR SAVIOR LUTHERAN SCHOOL'S PHILOSOPHY

- **Faith** (Lutheran Church-Missouri Synod Foundation)
We believe that all people are created by God and are precious gifts from Him. Because of sin, we are separated from God. In His great love, God sent His Son, Jesus Christ, into the world to redeem us. Through the work of the Holy Spirit, God's Word, and Holy Baptism, we receive forgiveness, new life, and the privilege of living as servants of Christ. Through God's grace, we are empowered to glorify Him by serving others.
- **Purpose** (Striving for Excellence)
We believe every child is uniquely created by God with individual gifts, talents, and abilities. Our purpose is to help each child recognize these gifts as blessings from God, develop them to their fullest potential, and use them in faithful service to His kingdom. We seek to cultivate academic excellence, Christlike character, confidence, and a lifelong love of learning as students faithfully steward the gifts God has entrusted to them.
- **Partnership** (One Christ-centered Community)
We believe the family is God's primary influence in a child's education. Our ministry recognizes that students flourish when the home, church, and school work together as one Christ-centered community. Through this partnership, we nurture each child's spiritual, academic, social, emotional, and physical growth while encouraging a lifelong relationship with Jesus Christ.
- **Impact** (Sharing God's Word & Living Love)
Therefore, our goal is to partner with families in preparing students to live as faithful Christian citizens who reflect Christ's love and positively impact the world. We are committed to providing a Christ-centered education that is academically challenging, spiritually enriching, and grounded in God's Word. Through qualified, dedicated, experienced, and certified faculty and staff, we equip students to glorify God by striving for excellence, living love, and sharing His Word in their classrooms, communities, and beyond.

CHAPTER 1 • CHURCH INFO

Our Savior Lutheran School is committed to providing a Christ-centered education where students are challenged academically, spiritually, socially, emotionally, and physically. Like a championship team, success is built one day, one lesson, and one relationship at a time. Every school day is an opportunity to learn, grow, and glorify God because **every play counts**.

1.1 OUR SAVIOR LUTHERAN CHURCH

Our Savior Lutheran School exists as an educational ministry of Our Savior Lutheran Church. The church and school work together to provide students with opportunities to grow in faith, knowledge, character, and service.

As a ministry of the congregation, the school integrates Christian faith into every aspect of learning while encouraging students and families to actively participate in the life of the church. Families who do not have a church home are warmly invited to worship and become part of the Our Savior church family.

1.2 WORSHIP OPPORTUNITIES

At Our Savior Lutheran Church, worship is at the heart of our life together as a Christ-centered community. Families are encouraged to participate regularly in worship, Bible study, and fellowship as we grow in faith and support one another.

SUNDAY WORSHIP SERVICES

- 8:00 a.m. – Traditional Worship
- 10:00 a.m. – Modern Worship

KIDS CHURCH

Children are encouraged to begin worship with their families in the church sanctuary. During the 10:00 a.m. worship service, children are dismissed at the beginning of the third worship song to participate in Kids Church, where they experience age-appropriate Bible teaching, worship, and activities designed to help them grow in their faith.

CHILDREN, YOUTH & FAMILY MINISTRIES

Our Savior Lutheran Church offers a variety of opportunities for spiritual growth and Christian fellowship, including:

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| <ul style="list-style-type: none">• Kid's Club for Preschool• Kid's Club for Kindergarten–2nd Grade• Kid's Club for 3rd–5th Grade• Middle School Youth Group | <ul style="list-style-type: none">• High School Youth Group• Adult Bible Study Opportunities• Family Bible Study Opportunities |
|---|--|

Families are encouraged to participate in these ministries as they build relationships, grow in God's Word, and become active members of our Christ-centered community. Current schedules and ministry opportunities are available through the church office and on the church website.

1.3 WEEKLY CHAPEL

Weekly chapel is held each **Wednesday** and is an important part of our Christ-centered education. Students gather as one school family to worship, grow in God's Word, and strengthen their faith together. Families and guests are always welcome to attend.

EACH CHAPEL SERVICE INCLUDES:

- **Worship** through music and prayer
- **Scripture** readings and Bible-based teaching
- **Faith Application** that encourages students to live out God's Word each day

CHAPEL BUDDIES

- Students in **Grades 3–8** are paired with students in **Preschool 2–Grade 2**.
- Older students **welcome, assist, encourage, and model Christ-like leadership** while building meaningful relationships across grade levels.

CHAPEL OFFERINGS

- **Voluntary** offerings are collected throughout the year.
- Offerings support **ministries and mission organizations outside of Our Savior Lutheran Church and School**.
- Students practice our Core Values by **Living Love** through generosity and compassion and **Sharing God's Word** by supporting ministries that serve others and proclaim the Gospel locally and around the world.

1.4 LUTHERAN CHURCH—MISSOURI SYNOD

Our Savior Lutheran Church and School are members of the **Lutheran Church—Missouri Synod (LCMS)**, a Christian denomination committed to the authority of God's Word and the faithful teaching of the Gospel of Jesus Christ. **As an LCMS school, we:**

- **Teach** all subjects from a biblical worldview.
- **Integrate** Christian faith throughout the school day.
- **Proclaim** salvation by God's grace through faith in Jesus Christ.
- **Encourage** students to grow in faith, knowledge, character, and service.

Additional information about the Lutheran Church—Missouri Synod is available at www.lcms.org.

1.5 SCHOOL GOVERNANCE

Our Savior Lutheran School is a ministry of **Our Savior Lutheran Church** and operates under the authority of the congregation through its elected **School Board**.

THE SCHOOL BOARD:

- **Establishes** school policies.
- **Provides** governance and long-range planning.
- **Supports** the mission and ministry of the school.

THE PRINCIPAL:

- **Provides** educational leadership for the school.
- **Implements** School Board policies.
- **Oversees** the daily operation of the school, including curriculum, instruction, student life, faculty supervision, and school programs.

THE PRESCHOOL DIRECTOR:

- **Responsible** for the daily administration and operation of the Preschool program
- **Implements** School Board policies.
- **Oversees** the daily operation of the preschool under the supervision of the Principal.

CHAPTER 2 • OUR SCHOOL

Our Savior Lutheran School is committed to providing a Christ-centered education where students are challenged academically, spiritually, socially, emotionally, and physically. Like a championship team, success is built one day, one lesson, and one relationship at a time. Every school day is an opportunity to learn, grow, and glorify God because **every play counts**.

2.1 ADMINISTRATION

Our Savior Lutheran School is led by the **Principal**, who serves as the educational leader of the school and is responsible for the daily operation of the K–8 program.

The Principal:

- **Provides** educational leadership for the school.
- **Implements** School Board policies.
- **Supervises** faculty and staff.
- **Oversees** curriculum, instruction, student life, and school programs.
- **Partners** with families to support student success.

The Preschool Director:

- **Oversees** the daily operation of the preschool program, including licensing compliance, curriculum implementation, staff supervision, and family partnerships for preschool students.

2.2 ACCREDITATION

Our Savior Lutheran School is committed to providing an academically excellent, Christ-centered education.

Our school is:

- **Accredited** by **National Lutheran School Accreditation (NLSA)**.
- **Recognized** by the State of Florida.
- **Operated** as a ministry of Our Savior Lutheran Church and the Lutheran Church—Missouri Synod.

Accreditation reflects our commitment to continuous improvement, educational excellence, and accountability.

2.3 FACULTY & STAFF

Our faculty and staff are dedicated Christian professionals who model Christ's love while challenging students to reach their God-given potential.

Our faculty and staff:

- **Teach** from a biblical worldview.
- **Build** positive relationships with students.
- **Partner** with families.
- **Pursue** professional growth.
- **Demonstrate** Christian character in all they do.

2.4 SCHOOL HOURS

- **Student Arrival:** 8:00–8:15 a.m.

- **School Day:** 8:15 a.m.–3:00 p.m.
- **Before Care:** 7:30–8:00 a.m.
- **After Care:** 3:00–6:00 p.m.

Students are encouraged to arrive between **8:00 and 8:10 a.m.** to allow time to unpack, prepare for class, and begin learning promptly at **8:15 a.m.**

2.5 CAMPUS ACCESS & SECURITY

Student safety is a shared responsibility of our school community.

To help maintain a safe campus:

- **Campus gates** are secured after morning arrival.
- **Visitors** must enter through the school office.
- **Check-in** is required before visiting campus.
- **Photo identification** may be requested.
- **Background screening** is required for volunteers working directly with students.
- **Safety drills** are conducted regularly throughout the school year.

2.6 EMERGENCY CLOSINGS

During severe weather or other emergencies, Our Savior Lutheran School generally follows the operational decisions of **Pinellas County Schools**.

Families will be notified through the school's communication systems regarding:

- | | |
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| <ul style="list-style-type: none"> • School closures • Delayed openings • Early dismissals | <ul style="list-style-type: none"> • Emergency procedures • Campus reopening |
|---|--|

If circumstances require a decision different from Pinellas County Schools, families will be notified as early as possible.

2.7 SCHOOL CALENDAR

The annual school calendar is available on the school website at www.osls.net/calendar and includes important dates, holidays, teacher workdays, parent conferences, chapel schedules, testing windows, early dismissal days, and other school activities.

Families are encouraged to consult the school calendar before scheduling appointments, vacations, or other activities that require students to miss school. Regular attendance is essential to student success, as classroom instruction, collaboration, and school experiences cannot always be replicated through make-up work.

Students are expected to maintain attendance in accordance with the school's Attendance Policy. Excessive absences, defined as missing more than **5% of the school year**, may place a student's **Step Up For Students (SUFS)** scholarship eligibility and continued enrollment at Our Savior Lutheran School at risk. **For information regarding excused and unexcused absences, attendance procedures, make-up work, and attendance expectations, please refer to Chapter 6 – Attendance.**

2.8 SCHOOL COMMUNICATION

Strong communication between home and school is essential to student success and strengthens our partnership in providing a Christ-centered education.

Families should regularly monitor the school's official communication channels:

- | | |
|--|--|
| <ul style="list-style-type: none"> • SchoolConnect <ul style="list-style-type: none"> ◦ Weekly Spartan Newsletter from the school office ◦ Weekly Classroom Communications from teachers ◦ School announcements and reminders ◦ Emergency notifications • FACTS Family Portal | <ul style="list-style-type: none"> ◦ Grades and attendance ◦ Billing and student information ◦ Weekly grade reports emailed each Sunday ◦ Merit and demerit notifications emailed between 4:00–4:30 p.m. ◦ Automatic absence notification emailed at 9:00 a.m. when a student is recorded absent. |
|--|--|

- **School Website (www.osls.net)**
 - School calendar
 - Uniform information
 - Parent & Student Handbook
 - Lunch information
- **Official School Social Media**
 - Forms and school resources
 - School highlights
 - Student celebrations
 - Special events and activities

To ensure you receive important school communications, please **check your spam or junk email folder** and add all **@oursaviorfl.org** email addresses to your **Safe Senders** or **Trusted Contacts** list.

Parents/guardians are responsible for maintaining current contact information, including email addresses, telephone numbers, mailing addresses, and emergency contacts. Changes should be reported promptly to the school office.

Questions or concerns regarding a student should first be directed to the **classroom teacher**. If additional assistance is needed, parents are encouraged to follow the communication process outlined in **Chapter 5 – Parents: Communication**.

CHAPTER 3 • ADMISSIONS

Choosing a school is one of the most important decisions a family will make. Our admissions process seeks students and families who desire to partner with us in a Christ-centered community committed to faith, learning, and service. From the very first step of enrollment, we believe **every new beginning counts**.

3.1 ADMISSION REQUIREMENTS

Students applying for admission to **Kindergarten–Grade 8** must meet the following requirements before an admissions decision is made.

Applicants must:

- **Meet** the age requirement for the requested grade level on or before **September 1**.
- **Complete** the online application.
- **Pay** the non-refundable **\$30 application fee**.
- **Participate** in a campus tour and enrollment interview.
- **Complete** an academic assessment and classroom shadow day.
- **Submit** all required records and documentation.

Admission is contingent upon available classroom space and successful completion of the admissions process.

3.2 ADMISSION CRITERIA

Each application is reviewed holistically to determine a student's readiness for success at Our Savior Lutheran School. The admissions process considers multiple factors to ensure the school can provide an environment where each student can thrive academically, socially, emotionally, and spiritually.

Admission criteria include:

- **Academic Readiness** – Entrance assessment, report cards, standardized testing (including NWEA MAP results, when available), and teacher recommendations.
- **Behavioral & Social Readiness** – Cooperation, peer relationships, respect for authority, behavior history, and social-emotional development.
- **Attendance History** – Consistent school attendance and punctuality.
- **Family Partnership** – A shared commitment to the mission, values, policies, and expectations of Our Savior Lutheran School.
- **Church Affiliation** – Active involvement in Our Savior Lutheran Church, another Lutheran Church—Missouri Synod congregation, or another Christian church.
- **Enrollment Priorities** – Preference is given to children of current staff members and siblings of students currently or previously enrolled in good standing.

3.3 ADMISSIONS PROCESS

The admissions process generally includes the following steps:

- | | |
|---|--|
| <ol style="list-style-type: none">1. Submit the online application and application fee.2. Schedule a campus tour.3. Participate in the enrollment interview.4. Complete the academic assessment. | <ol style="list-style-type: none">5. Attend a classroom shadow day.6. Submit all required records.7. Receive an admissions decision.8. Complete enrollment through FACTS. |
|---|--|

Parents/guardians may schedule a campus tour before or after submitting the online application. Enrollment interviews are generally conducted immediately following the campus tour.

3.4 ACADEMIC ASSESSMENT & SHADOW DAY

Academic assessments help determine grade-level readiness and instructional needs. Applicants for **Kindergarten–Grade 8** participate in a **half-day classroom shadow experience**, typically offered on **Tuesdays and Thursdays**. Shadow Days allow prospective students to experience a typical school day while providing the school an opportunity to observe classroom readiness, social interaction, and overall fit within the school community.

3.5 REQUIRED RECORDS

The following documentation must be submitted before enrollment:

- **Birth Certificate**
- **Florida School Entry Health Examination (DH 3040)** issued within one year of enrollment
- **Florida Certificate of Immunization (DH 680)** with all required immunizations
 - **Kindergarten:** Two Varicella vaccinations
 - **Grade 7:** Tdap vaccination
- **Previous report cards**
- **NWEA MAP Assessment results**, if available
- **Teacher recommendation(s)**
- **Educational evaluations, IEPs, 504 Plans, or other applicable educational records**, if applicable

Additional documentation may be requested during the admissions process.

3.6 ENROLLMENT TIMELINE

Current students receive priority during the annual re-enrollment period. The enrollment timeline generally follows this schedule:

- **November** – Re-enrollment opens for current Our Savior Lutheran School families.
- **December** – Priority re-enrollment period closes.
- **December** – Enrollment opens for newly admitted students, as space is available.

Our Savior Lutheran School accepts new students for the current school year through the **end of the first quarter (late October)**, provided space is available and all admissions requirements have been satisfied. Specific enrollment dates are published annually through school communications and on the school website.

3.7 CLASS PLACEMENT

Class placement is determined by the administration based on multiple factors, including each student's academic readiness, learning needs, social-emotional development, classroom balance, and overall success. Because significant time and careful consideration are given to the placement of every student, **requests for specific teachers or classmates cannot be accommodated**. Final class placement decisions are made by the administration in the best interest of each student and the overall school community.

3.8 ADMISSION DECISIONS

Admission decisions are made by the administration after a thorough review of the applicant's records, assessment results, and admissions criteria. Admission is contingent upon:

- **Successful completion** of the admissions process.
- **Available classroom space.**
- **The school's ability** to meet the student's educational needs within its programs and available resources.

Our Savior Lutheran School reserves the right to deny or rescind admission if information provided during the admissions process is incomplete or inaccurate, or if circumstances arise indicating that enrollment is not in the best interest of the student or the school community.

Admission decisions are made prayerfully and thoughtfully in support of the mission of Our Savior Lutheran School and the success of every student. **All admission decisions are final.**

CHAPTER 4 • TUITION & FEES

Providing a Christ-centered education is a shared investment between the school and our families. Through faithful stewardship and partnership, we work together to create opportunities for students to grow in faith and excellence. **Every partnership strengthens our mission.**

4.1 TUITION

Tuition is established annually by the School Board and is published prior to each enrollment period. Tuition rates vary by grade level and program.

Families participating in the **Step Up For Students (SUFS)** scholarship program are responsible for any tuition and fees not covered by scholarship funding. Scholarship amounts shown below are estimates based on the previous year's funding and are subject to change.

2026–2027 Annual Tuition

Grade	School Hours	Annual Tuition	Estimated Scholarship/Discount*	Estimated Parent Cost
PS2 & PS3 (Half-Day)	8:15–11:30	\$6,070	—	\$6,070
PS2 & PS3 (Full-Day)	8:15–3:00	\$8,610	—	\$8,610
VPK (Half-Day)	8:15–11:20	\$3,029	VPK Voucher (\$3,029)*	Free
VPK (Full-Day)	8:15–3:00	\$9,660	VPK Voucher (\$3,029)*	\$6,631
Kindergarten–3rd Grade	8:15–3:00	\$10,310	SUFS (\$8,270)*	\$2,040
4th–5th Grade	8:15–3:00	\$10,310	SUFS (\$8,270)*	\$2,040
6th–8th Grade	8:15–3:00	\$10,650	SUFS (\$8,059)*	\$2,591

*Scholarship amounts shown are estimates using the previous year's funding and are subject to change.

4.2 REGISTRATION FEES

A **non-refundable re-enrollment fee** is required each year to reserve a student's enrollment for the upcoming school year.

Current students receive priority during the annual re-enrollment period. Following the priority period, enrollment opens to newly accepted students as space becomes available.

2026–2027 Annual Fees

Fee	Amount
Re-Enrollment Fee (Non-Refundable)	\$300
Kindergarten Graduation Fee	\$25
8th Grade Graduation Fee	\$50
4th Grade Class Trip (St. Augustine)	Approximately \$150
5th Grade Class Trip (Lake Swan)	Approximately \$200
Middle School Class Trip	Approximately \$900
Serving Our Savior (SOS)	Ten (10) hours per family or \$50 per hour not served

4.3 FACTS PAYMENT PLANS

All tuition and applicable school fees are processed through **FACTS Tuition Management** using **automatic payments (AutoPay)**.

Families are responsible for:

- **Establishing** a FACTS account.
- **Selecting** an available payment plan.
- **Maintaining** current payment information.
- **Ensuring** sufficient funds are available for scheduled AutoPay withdrawals.
- **Monitoring** their FACTS account for tuition, incidental charges, and payment activity.

Questions regarding tuition payments or FACTS accounts should be directed to the school office.

4.4 EXTENDED CARE FEES

Before Care and After Care are available for enrolled students.

2026–2027 Extended Care Rates

Program	Annual Rate	Monthly Payment (July–April)
Before Care (7:30–8:00 a.m.)	\$350	\$35
Before & After Care (7:30–8:00 a.m. and 3:00–6:00 p.m.)	\$1,500	\$150
Drop-In Care	\$12.00 per hour	N/A

Registration is required for annual Extended Care programs. Extended Care fees are billed through FACTS.

4.5 CHILDCARE DAYS

Childcare may be offered on designated teacher workdays, conference days, holidays, and other scheduled school closure days.

Registration is required for all Childcare Days. Availability may be limited, and applicable fees will be communicated in advance through SchoolConnect and other school communications.

4.6 INCIDENTAL CHARGES

Additional charges may be billed through FACTS throughout the school year for school-related activities, services, or expenses not included in annual tuition.

Incidental charges may include:

- **Extended Care**
- **Childcare Days**
- **Class Trips and Field Trips**
- **Graduation Fees**
- **Serving Our Savior (SOS) Hours** not completed
- **Lost or Damaged School Property**
- **Returned Payment Fees**
- **Other School-Approved Expenses**

Families are responsible for reviewing and paying incidental charges through their FACTS account.

4.7 LATE PAYMENTS

Tuition and fees are due according to each family's FACTS payment plan.

Families experiencing financial hardship are encouraged to contact the school office promptly. Early communication often allows concerns to be addressed before they affect a student's account.

Delinquent accounts may result in:

- **Late fees** assessed through FACTS.
- **Collection** of outstanding balances.
- **Restriction** from participating in certain school-sponsored activities or events.
- **Delayed release** of student records or transcripts, when permitted by law.
- **Denial of re-enrollment** for the following school year.

4.8 RETURNED CHECKS

Because tuition and fees are processed through **FACTS AutoPay**, returned electronic payments (ACH) or other rejected transactions may result in a returned payment fee and any applicable bank charges. Families are responsible for any fees associated with rejected payments.

4.9 PARENT REPAYMENT AGREEMENT & REFUND POLICY

The **annual re-enrollment fee** is **non-refundable**.

Parents who voluntarily withdraw a student acknowledge that any **Step Up For Students (SUFS)** scholarship associated with that student's enrollment is forfeited upon withdrawal. Because scholarship funding is no longer paid to the school after a student's withdrawal, parents become responsible for a percentage of the student's **full annual tuition, including the scholarship amount**, according to the **Parent Repayment Agreement**.

Parent Repayment Agreement

Withdrawal Date	Parent Tuition Responsibility
On or before June 1	10% of annual tuition
June 2 – July 31	20% of annual tuition
During the first two weeks of school	30% of annual tuition
During the first quarter	50% of annual tuition
During the second quarter	75% of annual tuition
During the third or fourth quarter	100% of annual tuition

Questions regarding tuition, fees, payment plans, or withdrawal policies should be directed to the school office before making enrollment or withdrawal decisions.

CHAPTER 5 • PARENTS

Parents are a child's first and most influential teachers. When home, church, and school work together, students thrive academically, spiritually, and personally. Together, we encourage students to know Christ, strive for excellence, live love, and share God's Word because **every family makes a difference**.

5.1 PARENT PARTNERSHIP

A successful Christian education depends on a strong partnership between parents, students, and the school. When families and school staff work together with mutual trust, respect, and open communication, students are best equipped to grow in faith, learning, and character.

5.1.1 CHRISTIAN PARTNERSHIP

Our Savior Lutheran School partners with families who desire a Christ-centered education grounded in God's Word. Parents are encouraged to actively support the school's mission, philosophy, policies, and expectations while reinforcing Christian values at home.

Together, we strive to create an environment where students learn to know Christ, strive for excellence, live love, and share God's Word in their daily lives.

5.1.2 PARENT RESPONSIBILITIES

Parents play an essential role in their child's educational success. Families are expected to:

- **Support** the mission and ministry of Our Savior Lutheran School.
- **Ensure** their child attends school regularly and arrives on time, prepared to learn.
- **Encourage** respect for teachers, staff, students, and school expectations.
- **Monitor** academic progress, behavior, and school communications.
- **Communicate** promptly with teachers and the school office regarding concerns or changes affecting their child.
- **Maintain** current emergency contact and family information.
- **Partner** with the school in addressing academic, behavioral, and spiritual growth.

5.1.3 WORSHIP & SPIRITUAL GROWTH

Because Our Savior Lutheran School is a ministry of Our Savior Lutheran Church, families are encouraged to make regular worship and spiritual growth a priority.

Regular participation in worship, Bible study, prayer, and Christian fellowship strengthens the partnership between home, church, and school while helping students develop a lifelong relationship with Jesus Christ.

Families without a church home are warmly invited to participate in the worship services, Bible studies, and ministries offered through Our Savior Lutheran Church.

5.1.4 PRAYER

Prayer is central to the life of our school community. Students pray throughout the school day, during classroom devotions, before meals, in weekly chapel, and during special events.

Parents are encouraged to make prayer a regular part of family life by praying with and for their children, school staff, classmates, and the ministries of Our Savior Lutheran Church and School.

5.1.5 MATTHEW 18:15-17 CONFLICT RESOLUTION

Healthy relationships are built upon open communication, mutual respect, forgiveness, and grace. When questions or concerns arise, families are expected to follow the biblical principles found in **Matthew 18:15-17**.

When addressing concerns, parents should:

1. **Pray** for wisdom, understanding, and Christ-centered resolution.
2. **Speak directly** with the individual involved, beginning with the classroom teacher when appropriate.
3. **Seek understanding** by listening respectfully and working together toward a positive solution.
4. **Involve the Principal** only after reasonable efforts have been made to resolve the concern at the appropriate level.
5. **Support** the final resolution and continue working together in a spirit of Christian love and mutual respect.

Gossip, social media discussions, or conversations that bypass the individuals directly involved do not support biblical conflict resolution and are discouraged. Our goal is always to preserve relationships, demonstrate Christ's love, and work together for the benefit of every student.

5.2 COMMUNICATION

Open, respectful, and timely communication strengthens the partnership between home and school. Our Savior Lutheran School is committed to keeping families informed while encouraging communication that reflects Christian love, mutual respect, and a shared commitment to student success.

5.2.1 FACTS Family Portal

FACTS is the school's official student information system and should be monitored regularly by parents. Through the **FACTS Family Portal**, families may:

- **View** grades and attendance.
- **Access** student schedules and report cards.
- **Review** tuition and incidental charges.
- **Update** family and emergency contact information.
- **Receive** school information as applicable.

Parents are responsible for keeping all contact information current throughout the school year.

5.2.2 SCHOOLCONNECT, SCHOOL EMAIL & WEEKLY NEWSLETTER

SchoolConnect is the school's primary communication platform.

Families should regularly monitor:

- **Weekly Spartan Newsletter** from the school office.
- **Weekly Classroom Communications** from teachers.
- **School announcements and reminders.**
- **Emergency notifications.**

To ensure delivery of school communications:

- **Check** your spam or junk email folder regularly.
- **Add** all **@oursaviorfl.org** email addresses to your **Safe Senders** or **Trusted Contacts** list.
- **Notify** the school office promptly if your email address changes.

5.2.3 PARENT-TEACHER CONFERENCES

Parent-teacher conferences are an important opportunity to discuss a student's academic progress, spiritual growth, behavior, and overall development.

Conferences may be:

- **Scheduled** during designated conference days.
- **Requested and scheduled** by a parent or teacher at **any time during the school year.**
- **Conducted** in person, by phone, or virtually when appropriate.

Parents are encouraged to communicate early whenever concerns arise rather than waiting for scheduled conference dates.

5.2.4 RESOLVING QUESTIONS & CONCERNS

Questions and concerns should be addressed promptly using the appropriate communication process. **Parents are encouraged to follow this sequence:**

1. **Contact the classroom teacher** regarding classroom, academic, or behavioral concerns.
2. **Contact the Principal** if additional assistance is needed after communication with the teacher.

5.2.5 COMMUNICATION GUIDELINES

To foster positive relationships and effective communication, parents are expected to:

- **Communicate** respectfully with faculty, staff, volunteers, students, and other families.
- **Allow** reasonable time for staff members to respond to emails or phone calls during normal business hours.
- **Model** Christian character in all conversations, meetings, emails, social media interactions, and school events.
- **Respect** the privacy of students, families, and school personnel.
- **Partner** with the school in maintaining a positive, Christ-centered learning environment.

Healthy communication builds trust, strengthens relationships, and allows our school community to work together in the best interest of every student.

5.3 PARENT INVOLVEMENT

Parents are encouraged to actively participate in the life of Our Savior Lutheran School. Parent involvement strengthens the partnership between home, church, and school while enriching the educational experience for all students.

5.3.1 PARENT-TEACHER FELLOWSHIP (PTF)

The **Parent-Teacher Fellowship (PTF)** supports the mission of Our Savior Lutheran School by encouraging fellowship, building school community, supporting teachers, and enhancing the educational experience of our students.

PTF provides opportunities for families to:

- | | |
|--|--|
| <ul style="list-style-type: none">• Build relationships with other school families.• Support teachers and staff.• Assist with school programs and activities. | <ul style="list-style-type: none">• Coordinate fundraising and community-building events.• Strengthen the partnership between home, church, and school. |
|--|--|

All parents and guardians are encouraged to participate in PTF activities throughout the school year.

5.3.2 PARENT ACADEMY

The **Parent Academy** equips parents with practical tools and biblical encouragement to support their child's spiritual, academic, and personal growth. Through engaging presentations and fellowship, Parent Academy strengthens the partnership between home, church, and school.

Parent Academy Requirements

- **Quarter 1 (Required):** Orientation held during **Spartan Ready Day**, is required for all families.
- Families are also encouraged to attend **at least one additional Parent Academy** offered during **Quarter 2, Quarter 3, or Quarter 4**.
- Participation in Parent Academy counts toward **Serving Our Savior (SOS)** volunteer hours.

Parent Academy Themes

- **Quarter 1: Our Savior – One Christ-Centered Community** *(Required)*
- **Quarter 2: Sharing God's Word** – Equipping families to nurture faith and spiritual leadership at home.
- **Quarter 3: Striving for Excellence** – Supporting academic success, responsibility, and lifelong learning.
- **Quarter 4: Living Love** – Building healthy relationships, Christ-like character, and a culture of service.

To provide flexibility for busy families, **multiple Parent Academy sessions will be scheduled throughout the school year.** Families may attend **any one** of the Quarter 2, 3, or 4 sessions to fulfill SOS requirements. Parent Academy dates, topics, and registration information will be communicated through the **Weekly Spartan Newsletter**, SchoolConnect, and the school calendar.

5.3.3 SERVING OUR SAVIOR (SOS)

Serving Our Savior (SOS) is the school's volunteer program that encourages families to use their time and talents to support the ministry of Our Savior Lutheran School.

Each family is expected to complete **ten (10) SOS hours** during the school year. SOS opportunities may include:

- | | |
|---|---|
| <ul style="list-style-type: none">• Classroom assistance• PTF events• School programs• Athletics | <ul style="list-style-type: none">• Campus improvement projects• Parent Academy participation• Approved volunteer activities |
|---|---|

Families who do not complete the required volunteer hours will be billed **\$50 per unserved hour** through FACTS.

5.3.4 School Events

Throughout the school year, Our Savior Lutheran School offers a variety of events that encourage fellowship, celebrate student achievement, and strengthen our Christ-centered community.

Families are encouraged to participate in events such as:

- | | |
|---|--|
| <ul style="list-style-type: none">• Spartan Ready Day• Open House• Grandparents Day• School performances and concerts• Athletic events | <ul style="list-style-type: none">• Family fellowship activities• Chapel services• PTF-sponsored events• Other school celebrations and activities |
|---|--|

Participation in school events helps build relationships, strengthens the partnership between home and school, and creates lasting memories for students and families.

5.4 VISITORS & VOLUNTEERS

Our Savior Lutheran School values the partnership of parents and volunteers who support our mission and ministry. To provide a safe, secure, and Christ-centered learning environment, all visitors and volunteers are expected to follow the procedures and expectations outlined below.

5.4.1 Visitor & Volunteer Procedures

To maintain a safe and secure campus, all visitors and volunteers must report directly to the school office upon arrival.

All visitors and volunteers are required to:

- **Sign in** through the school's visitor management system.
- **Wear** a visitor badge while on campus.
- **Remain** only in approved areas of campus.
- **Sign out** through the school office before leaving campus.

- **Follow** all campus safety procedures and directions provided by faculty or staff.

Visitors are welcome on campus for scheduled conferences, volunteer assignments, school events, and other school-approved activities.

5.4.2 Volunteer Eligibility & Background Screening

The safety of our students is a shared responsibility. All volunteers serving in student-related activities must meet the school's volunteer eligibility requirements.

Background screening is required for volunteers who:

- | | |
|--|--|
| <ul style="list-style-type: none">● Volunteer in classrooms or on campus on a regular basis.● Supervise or work directly with students.● Chaperone field trips. | <ul style="list-style-type: none">● Drive students for school-sponsored activities.● Serve in any role designated by the administration |
|--|--|

Background screenings must be completed through the school's approved provider and remain current according to school policy before volunteer service may begin.

5.4.3 Volunteer Orientation

All volunteers receive orientation appropriate to their volunteer responsibilities to ensure a safe, organized, and successful volunteer experience.

Volunteer orientation may include:

- | | |
|---|--|
| <ul style="list-style-type: none">● School mission and expectations● Campus safety and emergency procedures● Confidentiality requirements | <ul style="list-style-type: none">● Student supervision expectations● Volunteer responsibilities and appropriate interactions with students |
|---|--|

Additional training may be required for long-term, specialized, or student-facing volunteer assignments.

5.4.4 Volunteer Expectations

Volunteers represent Our Savior Lutheran School while serving on campus and at school-sponsored activities. **Volunteers are expected to:**

- | | |
|---|---|
| <ul style="list-style-type: none">● Model Christian character and positive behavior.● Support the direction of teachers, staff, and administrators.● Dress modestly and appropriately for working with students.● Keep cell phones silent and stored away unless authorized for a school purpose.● Maintain professional boundaries with students. | <ul style="list-style-type: none">● Respect school policies and procedures.● Refrain from posting photos or videos of students on personal social media without school authorization.● Report any safety concerns or incidents immediately to a staff member or administrator. |
|---|---|

5.4.5 Confidentiality

Volunteers may become aware of confidential information regarding students, families, or staff while serving at school. Volunteers are expected to:

- **Respect** the privacy of all students, families, and staff.
- **Keep** student information confidential.
- **Avoid** discussing student behavior, academic performance, or personal matters with others.
- **Refer** questions regarding students to the appropriate teacher or administrator.

Failure to maintain confidentiality may result in the loss of volunteer privileges.

5.4.6 Student Supervision

The classroom teacher or supervising staff member is responsible for student supervision at all times. **Volunteers are expected to:**

- **Follow** the direction of the supervising staff member.
- **Actively supervise** assigned students.
- **Report** injuries, illnesses, safety concerns, or behavioral issues immediately.
- **Avoid** administering discipline unless directed by a staff member.
- **Never** be alone with an individual student unless specifically authorized by school personnel.

5.4.7 FIELD TRIPS

Field trip volunteers play an important role in providing safe and meaningful learning experiences for students. **Field trip volunteers are expected to:**

- **Follow** all directions provided by school personnel.
- **Supervise** assigned students at all times.
- **Remain** with their assigned group throughout the trip.
- **Model** Christian behavior and positive leadership.
- **Assist** in maintaining a safe, orderly, and enjoyable experience for all students.

The supervising teacher has final authority regarding all field trip procedures and expectations.

5.4.8 DRIVERS & CHAPERONES

Parents serving as drivers or chaperones for school-sponsored activities must meet all school requirements before participating. **Drivers must:**

- | | |
|--|---|
| <ul style="list-style-type: none">• Possess a valid driver's license.• Provide current proof of automobile insurance upon request.• Successfully complete all required background screening.• Transport only students assigned by the school. | <ul style="list-style-type: none">• Ensure all passengers wear seat belts and comply with Florida child passenger safety laws.• Follow all transportation procedures established by the school.• Choose music or videos that represent Christ-centered material. |
|--|---|

The administration reserves the right to approve or deny volunteer, driver, or chaperone participation based on student safety and school policy.

CHAPTER 6 • STUDENTS

Student life at Our Savior Lutheran School extends far beyond the classroom. Every lesson, relationship, challenge, and success helps shape students into confident Christian leaders. We encourage every student to **reset, refocus, and make the next play**, remembering that **every choice shapes our character**.

6.1 ARRIVAL & DEPARTURE

Student safety is a shared responsibility of families and school staff. The procedures below help ensure a safe, orderly, and efficient arrival and dismissal each school day.

6.1.1 ARRIVAL

The school day begins promptly at **8:15 a.m.**

Students may arrive on campus beginning at **8:00 a.m.** Students arriving before **8:00 a.m.** must be enrolled in **Before Care**, which begins at **7:30 a.m.**

Students should arrive with sufficient time to unpack, prepare for the day, and be seated and ready to learn when class begins.

6.1.2 MORNING PROCEDURES

Upon arrival, students are expected to:

- **Proceed** directly to their classroom or designated morning location.
- **Unpack** backpacks and classroom materials.
- **Prepare** for the school day.
- **Complete** assigned morning routines as directed by their teacher.

Students should not loiter on campus or visit other classrooms before the start of the school day.

6.1.3 DISMISSAL

The instructional day concludes at **3:00 p.m.**

Students are dismissed according to their family's designated transportation plan. Parents are responsible for notifying the school office of any transportation changes before dismissal.

Students not picked up by the conclusion of dismissal supervision will be signed into **After Care**, and applicable fees will be charged through FACTS.

6.1.4 CARLINE PROCEDURES

Carline is provided to ensure a safe and efficient dismissal for all students.

Parents are expected to:

- **Follow** all posted traffic patterns and staff directions.
- **Remain** in their vehicle during the carline.
- **Drive** slowly and attentively while on campus.
- **Do NOT USE** cell phones while participating in the **moving carline**.

For the safety of all students, children will only be released to authorized individuals listed in FACTS unless prior arrangements have been approved by the school office.

6.1.5 EARLY PICK-UP

Whenever possible, appointments should be scheduled outside of school hours to minimize interruptions to instruction.

Students leaving before the end of the school day must:

- **Be signed out** through the school office by a parent, guardian, or authorized individual.
- **Remain** in class until called by the school office.
- **Present** identification when requested.

Early dismissals become part of the student's attendance record.

6.1.6 AFTER SCHOOL PROCEDURES

Students are expected to leave campus promptly at dismissal unless they are:

- **Participating** in a supervised school activity.
- **Enrolled** in After Care.
- **Under the direct supervision** of a parent or authorized adult.

Students may not remain on campus unsupervised after dismissal.

Parents should arrive on time for dismissal to ensure a safe and orderly conclusion to the school day. Consistent late pick-ups may result in students being placed in After Care and applicable fees being charged.

6.2 ATTENDANCE

Regular attendance is essential to student success. Every school day provides opportunities for students to learn, participate, build relationships, and contribute to the classroom community. Because many learning experiences cannot be recreated through make-up work, families are expected to make school attendance a priority.

6.2.1 ATTENDANCE PHILOSOPHY

Regular attendance is essential to student success. Every school day provides opportunities for students to learn, participate, build relationships, and contribute to the classroom community. Protecting instructional time is an important part of our commitment to academic excellence, and many learning experiences cannot be recreated through make-up work.

Consistent attendance is a shared responsibility between the school and home. Parents are encouraged to schedule vacations, appointments, and other non-emergency activities outside of school hours whenever possible.

Parents are encouraged to schedule vacations, appointments, and other non-emergency activities outside of school hours whenever possible. Students who miss excessive instructional time may experience gaps in learning and classroom participation.

6.2.2 ABSENCES

Parents or guardians must notify the school office as soon as possible when a student will be absent. Must communicate planned time out with the principal. See **attendance expectations below**.

Excused absences may include:

- **Personal illness or injury**
- **Medical or dental appointments** that cannot be scheduled outside of school hours
- **Serious illness or death** in the immediate family
- **Court appearances** or other legally required obligations
- **School-approved activities**
- **Other circumstances** approved by the administration

Unexcused absences include, but are not limited to:

- **Family vacations** taken during the school year (ex: day trips, starting the weekend early, several days)
- **Oversleeping**
- **Transportation issues**
- **Personal errands**
- **Non-school activities** not approved by the administration
- **Failure to notify** the school of the absence

Students are expected to maintain attendance in accordance with school policy. Students who miss more than **5% of the school year** may be subject to an **Attendance Review**, which could affect continued enrollment and **Step Up For Students (SUFS)** scholarship eligibility.

6.2.3 TARDIES

The instructional day begins promptly at **8:15 a.m.**

Students should arrive between **8:00 a.m. and 8:10 a.m.** to allow time to unpack, prepare for the day, and be seated when instruction begins.

Students arriving after **8:15 a.m.** must report to the school office to receive a tardy pass before entering the classroom.

Repeated tardiness disrupts learning for both the student and the class. Students receive **two (2) excused tardies per quarter**. Beginning with the **third tardy** in a quarter, students will receive **one (1) demerit** for each additional tardy unless otherwise approved by the administration.

6.2.4 MEDICAL APPOINTMENTS

Whenever possible, medical, dental, and therapy appointments should be scheduled outside of school hours.

When appointments must occur during the school day:

- **Notify** the school office in advance whenever possible.
- **Sign** the student out through the school office.
- **Provide** documentation from the healthcare provider upon request.

Students should return to school following an appointment whenever practical.

6.2.5 FAMILY VACATIONS

The school calendar is published well in advance to assist families in planning vacations during scheduled school breaks. Must communicate planned time out with the principal. See **attendance expectations in 6.2.2.**

Vacations taken during the school year are considered **unexcused absences**. Parents who choose to schedule vacations during instructional days accept responsibility for missed instruction, assignments, assessments, classroom discussions, collaborative learning, and school activities that cannot be replicated.

Teachers are not expected to prepare assignments in advance of planned vacations.

6.2.6 MAKE-UP WORK

Students are responsible for completing assignments missed because of an absence. Parents are responsible for ensuring that missed assignments are obtained, completed, and returned within the required timeline.

Parents are expected to:

- **Communicate** with the teacher regarding missed assignments.
- **Ensure** that make-up work is completed within **one (1) school day for each excused day of absence**, unless otherwise directed by the teacher.
- **Arrange** for make-up assessments as directed by the teacher.

Long-term projects and assignments due before an absence remain due on the original due date unless an extension is granted by the teacher.

Classroom instruction, discussions, collaborative activities, laboratories, performances, and other learning experiences cannot always be recreated through make-up work. Students and parents share responsibility for ensuring that missed learning is completed to the greatest extent possible.

6.3 STUDENT CONDUCT

At Our Savior Lutheran School, we seek to develop **self-disciplined students** who contribute positively to our Christ-centered community. Our student behavior system encourages positive choices through **Merits** and accountability through **Demerits**.

Merits recognize growth, service, leadership, responsibility, and Christ-like character. **Demerits** provide accountability while helping students learn from mistakes, restore relationships, and make better choices. Our goal is not simply to correct behavior, but to develop students who reflect Christ in their words, actions, and relationships.

6.3.1 PHILOSOPHY OF DISCIPLINE

Discipline is an opportunity for growth. Every student will make mistakes, and every mistake is an opportunity to learn, accept responsibility, and make a better choice.

At OSLS, we encourage students to **reset, refocus, and make the next play**. Through biblical guidance, consistent expectations, restorative practices, and loving accountability, students develop the self-discipline needed to become responsible Christian leaders.

6.3.2 OSLS CORE VALUES & BEHAVIOR EXPECTATIONS

Our Core Values provide the foundation for student behavior and guide the choices we make each day.

O – Our Savior: One Christ-Centered Community
Romans 12:4–6a Be Safe

I will act in ways that keep myself and others safe physically, emotionally, and spiritually. I understand that my actions affect our entire school community. **Examples include:**

- Protecting others
- Using self-control
- Making safe choices

- Supporting classmates
- Caring for the emotional and spiritual well-being of others

S – Striving for Excellence

Colossians 3:23–24

Be Reliable • Be Resilient

I will come prepared, persevere through challenges, respond positively to correction, and give my best effort in everything I do. **Examples include:**

- Being prepared for learning
- Arriving on time
- Persevering through challenges

- Responding positively to correction
- Working toward growth
- Giving your best effort

L – Living Love

1 John 4:7

Be Respectful

I will treat others with kindness, fairness, and compassion while respecting people, property, and the learning environment. **Examples include:**

- Valuing others
- Listening to peers and adults
- Using kind words and actions
- Cooperating with others

- Helping classmates
- Encouraging others
- Being accountable for my actions

S – Sharing God's Word

Acts 1:8

Be Responsible

I will demonstrate honesty, integrity, leadership, and service because my actions reflect Jesus Christ. **Examples include:**

- Being honest
- Keeping commitments
- Reporting concerns

- Demonstrating positive leadership
- Serving others
- Sharing my faith

6.3.3 MERIT RECOGNITION

Positive choices deserve recognition. Students who consistently demonstrate the OSLS Core Values through their words, actions, choices, and relationships may earn **Merits**. As students grow in service, leadership, responsibility, and Christ-like character, they receive opportunities for encouragement, recognition, and leadership development.

Merit Total	Recognition
1–4	Teacher Acknowledgment & WIN (What I Noticed) Card
5	Classroom Recognition
10	School Recognition
20	Spartan Leadership Huddle
30	OSLS Core Values Award

6.3.4 DEMERIT SYSTEM

Students will make mistakes, and teachers should expect growth, remorse, and improvement. Minor behavior concerns are typically addressed through teacher interventions such as verbal redirection, restorative conversations, or loss of privileges before a demerit is issued. Repeated or more serious behaviors may result in demerits and administrative involvement.

The purpose of the demerit system is to provide consistent accountability while encouraging students to learn from mistakes and make better choices.

6.3.5 LEVELS OF DISCIPLINE

MINOR OFFENSES

Warnings: No Demerits

- First two (2) unexcused tardies in a quarter
- First two (2) uniform offenses in a quarter

Level I Offenses: 1-3 Demerits

- 3+ Unexcused Tardies in a quarter
- 3+ Uniform Offenses in a quarter
- Chewing gum
- Dishonesty
- Disrespectful interaction
- Disruption
- Horseplay
- Hurtful comments
- Misuse of hall pass or privilege
- Misuse of school equipment or supplies
- Talking in class
- Unprepared for class

Level II Offenses: 4-5 Demerits

- Accumulated demerits resulting in Level II status
- Academic dishonesty
- Damaging school property
- Disrespect for authority
- Disrespecting others' property
- Forgery
- Leaving class without permission
- Misuse of school technology or digital resources
- Profanity
- Stealing
- Unauthorized use of personal technology
- Vulgar gestures
- Vulgar literature, drawings, items
- Wandering in unauthorized areas

MAJOR OFFENSE (will be considered for probation, suspension, or expulsion)

Level III Offenses 6-10 Demerits

- Accumulated demerits resulting in Level III status
- Bullying (repeated or severe peer harassment)
- Defiance of authority
- Inappropriate public displays of affection
- Leaving school property without permission
- Peer harassment
- Physical altercations
- Reckless behavior
- Significant disruption of the educational environment

Level IV Offenses 15-20 Demerits

- Accumulated demerits resulting in Level IV status
- Tampering with safety, security, or emergency equipment
- Unauthorized entry into restricted areas
- Willful destruction of school property

Level V Offenses 20 - 30 Demerits - Will be considered for IMMEDIATE Expulsion

- Accumulated demerits resulting in Level V status
- False allegations causing significant harm
- Possession or use of alcohol, drugs, cigarettes, or vaping products
- Serious technology policy violations
- Sexual harassment
- Possession of weapons
- Sharing inappropriate digital content
- Threats of violence or serious harm
- Violent criminal offense

6.3.6 RESTORATIVE PRACTICES

Whenever appropriate, students are encouraged to restore relationships and learn from their mistakes.

Restorative practices may include:

- **Reflecting** on what happened.
- **Accepting** responsibility.
- **Completing** a Think Sheet.
- **Making restitution** when appropriate.
- **Apologizing** and repairing relationships.
- **Developing** a plan for making the next right choice.

Our goal is to restore students to the community while helping them develop Christ-like character

6.3.7 CONSEQUENCES

Consequences increase as demerits accumulate.

Demerits	Consequences
1–4	Warning and/or loss of privileges
5	After-school detention, 5-day Behavior Probation, Student/Parent/Teacher Conference
10	After-school detention, 10-day Behavior Probation, Student/Parent/Teacher Conference
15	After-school detention, 15-day Behavior Probation, Student/Parent/Teacher/Principal Conference
20	One-day ISS or OSS (Principal's discretion), 20-day Behavior Probation, Student/Parent/Teacher/Principal Conference
25	One- or two-day ISS or OSS (Principal's discretion), 25-day Behavior Probation, Student/Parent/Teacher/Principal Conference
30	Indefinite suspension, consideration for expulsion, School Board review, Student/Parent/Teacher/Principal Conference

While the school follows a progressive discipline model whenever appropriate, the administration reserves the right to modify disciplinary consequences when the severity, frequency, or circumstances of a student's behavior warrant a different response. Serious misconduct may result in immediate disciplinary action, including suspension, enrollment review, or recommendation for expulsion.

6.3.8 Appeals Process

Families wishing to appeal an expulsion recommendation must submit a written appeal to the Principal. After reviewing the appeal and consulting with the individuals directly involved, the School Board will make the final determination regarding continued enrollment.

6.3.9 Nuisance Items

Toys and other distracting items should remain at home unless requested by a teacher. They should not be brought to Before Care or After Care either.

6.4 Dress Code

The dress code at Our Savior Lutheran School supports our Christ-centered learning environment by encouraging students to maintain an appearance that is **neat and clean, modest and appropriate, and non-distracting**. School uniforms promote unity, school pride, safety, and a focus on learning while reflecting Christian values.

The complete **OSLS Quick Uniform Reference Guide**, including approved uniform items, vendors, colors, and grade-level expectations, is published annually and is considered part of this handbook.

The administration reserves the right to determine whether a student's attire, grooming, or accessories meet the spirit and intent of the OSLS dress code.

6.4.1 UNIFORM EXPECTATIONS

Students are expected to wear the approved school uniform each day unless otherwise announced by the administration.

Students should:

- Wear only approved uniform apparel.
- Keep uniforms neat, clean, properly fitted, and in good repair.
- Boots are not part of the approved school uniform and should not be worn to school.
- Follow the annual **OSLS Quick Uniform Reference Guide** for Regular Uniform Days, PE Days, and Spartan Spirit Days.

6.4.2 GROOMING STANDARDS

Students are expected to maintain a clean, neat, and well-groomed appearance.

Grade-level expectations for hairstyles, hair color, makeup, jewelry, accessories, and personal appearance are outlined in the **OSLS Quick Uniform Reference Guide**.

Hair should be clean and appropriately styled. Unnatural hair colors, distracting hairstyles, tattoos, writing on the body, and other distracting forms of personal appearance are not permitted. Hair should be clean, neatly groomed, and allow both eyes to remain visible. Natural hair colors only. Distracting hairstyles or shaved designs are not permitted.

Boys' hair must remain above the collar, above the ears, and above the eyes. Mohawks, dreadlocks, ponytails, buns, and other long hairstyles are not permitted. Cornrows or braids are permitted when braided close to the scalp, contain no decorative designs, and do not extend below the top of the shirt collar.

Jewelry and accessories must be modest, safe, and appropriate for school.

6.4.3 PHYSICAL EDUCATION UNIFORM

Students are required to wear the approved OSLS Physical Education uniform on designated PE days. Complete PE uniform requirements are outlined in the **OSLS Quick Uniform Reference Guide**.

6.4.4 SPIRIT DAYS

On designated Spartan Spirit Days, students may wear approved OSLS Spirit Wear with school-approved bottoms as outlined in the **OSLS Quick Uniform Reference Guide**.

Students choosing not to participate in a Spirit Day are expected to wear the regular school uniform.

6.4.5 DRESS CODE VIOLATIONS

Students are expected to arrive at school in compliance with the dress code each day.

The first **two (2)** dress code violations each quarter will receive a warning. Beginning with the **third (3rd)** violation in the same quarter, students will receive **one (1) demerit** for each additional violation.

When possible, students will be expected to **correct the dress code violation immediately**. If the violation cannot be corrected, it will be documented and addressed through the school's discipline procedures. **Parents will not be contacted to fix uniform violations.**

The administration reserves the right to determine whether a student's attire, grooming, jewelry, accessories, or personal appearance complies with the school's dress code.

6.4.6 PERSONAL ELECTRONIC DEVICES

Cell phones brought to school must be **powered off** and stored in the student's backpack during the school day, including Before Care, After Care, and school-sponsored activities. Students may use a cell phone only with permission from a staff member.

Smart watches and fitness devices are not part of the school uniform and may not be worn during the school day.

6.4.7 WATER BOTTLES

Students are encouraged to bring a reusable water bottle to school.

Water bottles must:

- **Contain only water.**
- **Close securely** to prevent spills.
- **Not have** exposed, non-retractable straws.

6.5 CURRICULUM & ASSESSMENT

Our Savior Lutheran School provides a Christ-centered education that equips students spiritually, academically, socially, emotionally, and physically. Through a rigorous curriculum grounded in God's Word, students are challenged to strive for excellence while developing the knowledge, skills, and Christian character needed to faithfully serve God and others.

6.5.1 CHRIST-CENTERED LEARNING

Christ is at the center of every subject and every school day. Biblical truth is integrated throughout the curriculum, encouraging students to grow in faith while developing academically. Students are challenged to:

- | | |
|--|---|
| <ul style="list-style-type: none">• Know Christ through His Word.• Think critically and biblically.• Develop their God-given talents. | <ul style="list-style-type: none">• Serve others with humility and compassion.• Strive for excellence in all they do |
|--|---|

6.5.2 RELIGION

Religion is taught as an academic subject and integrated throughout every area of learning. Students participate in daily devotions, Bible instruction, weekly chapel, prayer, Scripture memory, and opportunities to apply God's Word through service and daily living.

6.5.3 ENGLISH LANGUAGE ARTS

English Language Arts instruction develops students' abilities in reading, writing, speaking, listening, grammar, spelling, vocabulary, handwriting, and literature. Through knowledge-building instruction and meaningful learning experiences, students become effective communicators and thoughtful readers who apply literacy skills across all subject areas.

6.5.4 Mathematics

Mathematics instruction develops conceptual understanding, computational fluency, mathematical reasoning, and problem-solving skills while encouraging perseverance and critical thinking.

Beginning in **5th Grade**, students are placed in either an **On-Level Mathematics** or **Advanced Mathematics** pathway based on multiple measures, including academic achievement, NWEA MAP

Growth data, classroom performance, work habits, teacher recommendations, and overall readiness. Placement is reviewed annually to ensure each student is appropriately challenged and supported.

6.5.5 SCIENCE

Science instruction encourages students to explore God's creation through observation, investigation, experimentation, and inquiry while developing scientific reasoning and an appreciation for the world God has created.

6.5.6 SOCIAL STUDIES

Social Studies develops an understanding of history, geography, civics, economics, and culture while preparing students to become informed citizens and servant leaders who understand their role in God's world.

6.5.7 TECHNOLOGY

Technology is integrated throughout the curriculum to enhance learning, creativity, collaboration, communication, research, and digital citizenship. Students are expected to use school technology responsibly.

6.5.8 FINE ARTS

Fine Arts instruction provides students with opportunities to develop creativity, confidence, and an appreciation for God's gifts through music, visual arts, performances, and artistic expression.

6.5.9 PHYSICAL EDUCATION

Physical Education promotes lifelong wellness by developing physical fitness, teamwork, sportsmanship, self-discipline, and healthy lifestyle habits.

Students are expected to participate in Physical Education unless excused by a healthcare provider or the administration.

6.5.10 HOMEWORK

Homework reinforces classroom learning, develops responsibility, and encourages independent study.

Each teacher will communicate homework expectations, procedures, and routines specific to their classroom at the beginning of the school year. Parents are encouraged to support good study habits by providing a consistent time and place for homework while encouraging students to take ownership of completing their assignments.

Because classroom learning experiences cannot always be duplicated, homework is intended to reinforce instruction rather than replace daily participation in class.

6.5.11 STUDENT ASSESSMENT

Student learning is assessed through a variety of methods, including classroom assignments, projects, quizzes, tests, observations, presentations, and standardized assessments.

Assessment provides meaningful feedback to students, parents, and teachers while helping guide instruction and monitor student growth.

6.5.12 REPORT CARDS

Report cards are issued at the end of each quarter to communicate student progress in academic achievement, work habits, and conduct.

Parents are encouraged to review report cards carefully and communicate with teachers regarding questions or concerns about their child's progress.

6.5.13 GRADING SCALE

The grading scale for students in Kindergarten through 8th Grade is:

Grade	Percentage	Grade Point Average
A	90–100	4.0
B	80–89	3.0
C	70–79	2.0
D	60–69	1.0
F	Below 60	0.0

6.5.14 NWEA MAP GROWTH ASSESSMENT

Students in Kindergarten through 8th Grade participate in the NWEA MAP Growth Assessment three times each school year to measure academic growth and guide instruction.

- **Fall Assessment (Early September):** Establishes each student's instructional starting point for the school year. Results are shared with parents and are used to help teachers plan instruction and set academic goals.
- **Winter Assessment (January):** Measures student progress during the school year. Teachers use the results to evaluate curriculum effectiveness, identify areas of strength and need, and adjust instruction to maximize learning during the second half of the school year.
- **Spring Assessment (Late April/Early May):** Measures each student's academic growth over the course of the school year. Results are shared with parents and are used for instructional planning and end-of-year academic review.

MAP Growth is one of several assessment tools used by Our Savior Lutheran School to monitor student achievement and support individualized instruction. Assessment results are considered alongside classroom performance, teacher observations, report card grades, work habits, and other academic data when making **academic placement decisions**, such as **5th–8th Grade mathematics placement** and **middle school high school credit course opportunities** (e.g., **English, Science, and Spanish**). No single assessment determines a student's placement.

6.5.15 HONOR ROLL FOR 5TH–8TH GRADE

Our Savior Lutheran School recognizes students who demonstrate consistent academic excellence through annual Honor Roll recognition.

To receive year-end Honor Roll recognition, students must qualify during **all four quarters** of the school year. **Honor Roll distinctions are:**

Honor Roll	GPA	Grade Requirements
Principal's Honor Roll	4.00	All A's
Silver Honor Roll	3.67–3.99	A's and B's only
Bronze Honor Roll	3.33–3.66	A's, B's, and C's only

Honor Roll recognition celebrates students who consistently strive for excellence through their academic achievement, effort, and commitment to learning.

6.5.16 HIGH SCHOOL CREDIT COURSES

Qualified middle school students have opportunities to earn **high school credit** while attending Our Savior Lutheran School.

Course placement is determined by the administration based on academic readiness, classroom performance, assessment data, and state requirements.

6.5.17 ACADEMIC RECOGNITION

Our Savior Lutheran School celebrates students who demonstrate academic achievement, leadership, service, growth, and Christian character throughout the school year.

Recognition may include:

- **Honor Roll**
- **Academic Awards**
- **Core Values Awards**
- **Leadership Recognition**
- **Other school-sponsored academic honors**

6.6 STUDENT HEALTH

The health and safety of our students are important priorities at Our Savior Lutheran School. Parents are asked to help maintain a healthy learning environment by keeping ill students at home, providing current health information, and communicating medical concerns with the school.

6.6.1 ILLNESS

Students who are ill should remain at home to protect their own health and the well-being of others. A student should not attend school if he or she:

- **Has a fever of 100.4°F (38°C) or higher.**
- **Has vomited** or experienced diarrhea within the previous 24 hours.
- **Has symptoms** of a contagious illness.
- **Is unable** to participate in normal classroom activities.

Students must be **fever-free for at least 24 hours without the use of fever-reducing medication** and free from vomiting or diarrhea for at least 24 hours before returning to school.

Parents will be contacted if a student becomes ill during the school day and should arrange for prompt pick-up.

6.6.2 MEDICATION

Whenever possible, medication should be administered at home.

When medication must be administered during the school day:

- **Prescription medications** must be in the original pharmacy-labeled container.
- **Non-prescription medications** must be in the original manufacturer's container.
- **A completed Medication Authorization Form** signed by the parent or guardian must be on file.
- **Medication** must be delivered to the school office by a parent or authorized adult.

Students may not carry or self-administer medication unless authorized by the administration and permitted by law.

6.6.3 INJURIES & PHYSICAL EDUCATION RESTRICTIONS

Students who become injured during the school day will receive appropriate first aid from trained school personnel.

Parents or guardians will be notified whenever an injury:

- **Requires** outside medical attention.
- **Is determined** by school personnel to warrant parent notification.

In the event of a serious injury or medical emergency, the school will contact emergency medical services (911) and then notify the student's parent or emergency contact.

Students who are temporarily unable to participate in Physical Education due to illness or injury must provide written documentation from a parent or guardian for short-term restrictions. A healthcare provider's written excuse may be required for extended restrictions or ongoing medical conditions. **If a student is excused from PE, that student cannot be active during recess, breaks, before/after care, or sports.**

6.6.4 STUDENT INSURANCE

Our Savior Lutheran School does not provide medical insurance for students. Parents and guardians are responsible for maintaining medical insurance coverage for their child and for any medical expenses resulting from illness or injury.

6.6.5 HEALTH SCREENINGS

Health screenings may be conducted periodically in accordance with Florida law and recommendations for school-aged children.

Screenings may include:

- **Vision**
- **Hearing**
- **Scoliosis**
- **Other screenings** as required or recommended

Parents will be notified when required by law or school policy.

6.7 FOOD SERVICE

Healthy eating habits support student learning, growth, and overall well-being. Families are encouraged to provide nutritious meals and snacks that help students remain focused and ready to learn throughout the school day.

6.7.1 LUNCH

Students may bring lunch from home or participate in the school's lunch program when available.

No caffeine or soda may be brought and consumed at lunch. *Exception: Middle school students may earn an opportunity to purchase a soda on Fridays.*

Students are expected to:

- **Demonstrate** good manners.
- **Remain** seated unless given permission by a staff member.
- **Help** keep eating areas clean.
- **Follow** directions provided by school personnel.

Parents are encouraged to avoid sending foods that may pose a significant risk to students with severe food allergies when requested by the school.

6.7.2 SNACKS

Teachers may schedule snack times based on the age and needs of their students.

Parents are encouraged to send healthy, individually packaged snacks that are easy for students to manage independently. Classroom teachers may establish additional snack guidelines based on student allergies or classroom needs. **No caffeine or soda may be brought and consumed at snack time.**

6.7.3 BIRTHDAY CELEBRATIONS

Birthdays are celebrated in ways that support our Christ-centered school community while minimizing disruptions to instruction.

Families wishing to provide birthday treats should:

- **Coordinate** with the classroom teacher in advance.
- **Provide** commercially packaged treats.
- **Follow** classroom allergy and dietary guidelines.

Teachers may establish additional classroom procedures for birthday celebrations.

6.7.4 PARENT LUNCH VISITORS

Parents are welcome to enjoy lunch with their child as schedules permit.

Parent lunch visitors must:

- **Sign in** through the school office upon arrival.
- **Wear** a visitor badge while on campus.
- **Meet** their child in the designated lunch area.
- **Remain** with their child throughout the visit.
- **Sign out** through the school office before leaving campus.

Parents are welcome to join their child for lunch on Fridays or birthdays (summer birthdays may celebrate their half-birthday). Please check in at the office before proceeding to the tables outside of Wegner Hall.

To promote student independence and maintain normal lunchroom routines, parents may eat only with their own child unless otherwise approved by the administration.

CHAPTER 7 • EXTENDED CARE

Learning and character development continue beyond the school day. Our Extended Care Program provides a safe, caring, and Christ-centered environment where students continue to practice responsibility, kindness, and respect. **Every moment is an opportunity to grow.**

7.1 BEFORE CARE

Before Care is available **Monday through Friday from 7:30 a.m. to 8:00 a.m.** for students enrolled in the program.

Parents are responsible for **walking their child (preschool through 2nd grade)** directly to the Before Care teacher each morning and ensuring the child has been received by a staff member before leaving campus.

While students 3rd grade and older can walk themselves to before care, they cannot walk a younger sibling (preschool through 2nd grade) to before care.

Students are expected to follow all school rules and demonstrate the OSLS Core Values while participating in Before Care.

7.2 AFTER CARE

After Care is available **Monday through Friday from 3:15 p.m. to 6:00 p.m.** for students enrolled in the program.

Students are expected to:

- **Follow** all school rules and Core Values.
- **Treat** staff and fellow students with respect.
- **Participate** appropriately in homework time, recreation, and scheduled activities.
- **Care** for school property and equipment.

The **After Care Director** establishes the daily schedule and routines for the program. Families may obtain a copy of the schedule by contacting the After Care Director or After Care teacher.

7.3 SIGN-IN/SIGN-OUT

Students attending Before Care or After Care must be signed in and/or signed out according to school procedures.

Only parents, legal guardians, or individuals authorized in the school's student information system (FACTS) may pick up a student. School personnel may request photo identification before releasing a student. Parents are responsible for keeping emergency contacts and authorized pick-up information current.

7.4 LATE PICK-UP

The Extended Care program closes promptly at **6:00 p.m.**

Families are expected to pick up their child on time. A **late pick-up fee** will be assessed for students who remain after 6:00 p.m. to help offset the additional staffing costs incurred when employees must remain beyond their scheduled workday and are delayed from their own personal commitments. Repeated late pick-ups may result in a review of a family's continued participation in the Extended Care program.

7.5 NOON DISMISSAL CARE

No extended care is offered on scheduled noon dismissal days.

When available, Noon Dismissal Care will be identified on the school's **Academic Calendar**, available on <https://osls.net/about/school-calendar/>. Families should refer to the Academic Calendar for availability and any additional registration or fee information.

CHAPTER 8 • TECHNOLOGY

Technology is a powerful tool for learning, creating, communicating, and serving others. Students are encouraged to use technology wisely and responsibly, remembering that their online choices reflect their Christian character. **Every click reflects our character.**

8.1 TECHNOLOGY PHILOSOPHY

Technology is used to enrich instruction and prepare students to become responsible digital citizens. Students are expected to honor God through their online behavior by demonstrating honesty, integrity, respect, and wise decision-making.

Technology should be used to support learning, encourage creativity, strengthen collaboration, and prepare students for future academic success while maintaining a Christ-centered perspective.

8.2 ACCEPTABLE USE

Students are expected to use school technology, devices, networks, and internet access for educational purposes.

Students are expected to:

- **Use** technology responsibly and respectfully.
- **Protect** usernames and passwords.
- **Respect** the privacy and work of others.
- **Care** for school-owned devices and equipment.
- **Follow** all teacher and staff directions regarding technology use.

The administration reserves the right to monitor student use of school technology, school-issued devices, school email accounts, and internet activity while using school resources.

8.3 DIGITAL CITIZENSHIP

Students are expected to demonstrate Christian character both in person and online.

Responsible digital citizens:

- **Communicate** respectfully.
- **Protect** personal information.

- **Respect** intellectual property and copyright laws.
- **Use** technology to encourage and serve others.
- **Think** before posting, sharing, or commenting online.

Students should remember that digital actions create a lasting digital footprint.

8.4 ARTIFICIAL INTELLIGENCE (AI)

Artificial Intelligence (AI) tools may enhance learning when used appropriately and with teacher permission.

Students may not use AI to:

- **Complete** assignments dishonestly.
- **Submit** AI-generated work as their own.
- **Circumvent** learning expectations.
- **Violate** academic integrity or copyright laws.

Teachers will communicate when AI tools may be used as part of classroom instruction. Students are expected to use AI responsibly, ethically, and honestly.

8.5 CELL PHONES

Cell phones brought to school must be **powered off** and stored in a student's backpack during the school day, including Before Care, After Care, and school-sponsored activities, unless permission is granted by a staff member.

If the need arises for a student to use a cell phone during the school day, permission must first be obtained from a staff member.

The school is not responsible for lost, stolen, or damaged personal electronic devices.

8.6 SMART WATCHES & PERSONAL DEVICES

Smart watches and fitness devices are not needed during the school day and may not be worn while at school. Students should leave these devices at home.

If brought to school, they must remain stored with the student's personal belongings and may not be used during the school day. The school assumes no responsibility for lost, stolen, or damaged personal electronic devices.

8.7 INTERNET SAFETY

Students are expected to use the internet safely and responsibly.

Students may not:

- **Access** inappropriate or offensive content.
- **Attempt** to bypass school internet filters or security measures.
- **Download** unauthorized software or applications.
- **Share** personal information online without teacher permission.

Internet access is provided to support educational purposes and may be monitored by school personnel.

8.8 SOCIAL MEDIA

Students are expected to demonstrate Christian character when using social media, whether on or off campus.

Posts, comments, messages, images, or videos that substantially disrupt the educational environment or negatively impact members of the school community may result in school disciplinary action. Students should remember that online behavior reflects both their personal character and their representation of Our Savior Lutheran School.

8.9 CYBERBULLYING

Cyberbullying is prohibited.

Cyberbullying includes using technology, text messages, social media, email, online gaming, or other digital communication to threaten, harass, intimidate, embarrass, or harm another person.

Reports of cyberbullying will be investigated promptly. Students who engage in cyberbullying may be subject to school discipline, even when the behavior occurs off campus, if it substantially impacts the school environment or the safety and well-being of students or staff.

8.10 ACADEMIC INTEGRITY

Students are expected to complete their own work and demonstrate honesty in all academic activities.

Academic dishonesty includes, but is not limited to:

- **Cheating** on assignments or assessments.
- **Plagiarism.**
- **Unauthorized collaboration.**
- **Submitting another person's work as one's own.**
- **Using Artificial Intelligence (AI)** or other technology without teacher permission.

Students are expected to uphold the OSLS Core Values by demonstrating honesty, responsibility, and integrity in all learning activities.

8.11 TECHNOLOGY CONSEQUENCES

Failure to comply with the school's technology expectations may result in one or more of the following:

- **Loss of technology privileges.**
- **Restricted access** to school technology.
- **Confiscation** of personal electronic devices.
- **Parent notification.**
- **Demerits** or other disciplinary consequences consistent with the Student Conduct policy.
- **Financial responsibility** for intentional damage to school-owned technology or equipment.

The administration reserves the right to determine appropriate consequences based on the nature, severity, and frequency of the violation.

CHAPTER 9 • STUDENT LIFE

Student life at Our Savior Lutheran School extends beyond the classroom. Through worship, leadership, service, athletics, fine arts, clubs, and special events, students are encouraged to discover and develop their God-given gifts while building relationships and serving others. These experiences strengthen our Christ-centered community and provide opportunities for students to live out our Core Values as they strive for excellence, live love, and share God's Word. At OSLS, we believe that **every opportunity to lead, serve, and grow matters because every play counts.**

9.1 CHAPEL LEADERSHIP

Weekly chapel is an important part of student life at Our Savior Lutheran School. Students are encouraged to actively participate in worship through singing, prayer, Scripture reading, music, and other leadership opportunities.

Students in **3rd-8th Grade** serve as **Chapel Buddies** for Preschool 2 through 2nd Grade students, modeling Christian leadership while encouraging younger students during worship. Chapel leadership provides meaningful opportunities to grow in faith while serving others.

9.2 FIELD TRIPS

Field trips extend classroom learning by providing students with hands-on educational experiences that support the curriculum and strengthen relationships within the school community.

Participation in field trips is considered a privilege. Students are expected to demonstrate appropriate behavior, follow school rules, and represent Our Savior Lutheran School in a Christ-like manner at all times.

Parents will receive advance information regarding field trips, including permission forms, schedules, costs, and any special requirements.

9.3 SERVICE LEARNING

Serving others is an important part of Christian discipleship and student life at Our Savior Lutheran School. Students participate in age-appropriate service opportunities throughout the school year that encourage compassion, leadership, stewardship, and sharing God's love with others. Service learning helps students apply biblical principles while making a positive difference in their school, church, and community.

9.4 STUDENT LEADERSHIP

Students are encouraged to develop leadership skills by serving others and modeling the OSLS Core Values. **Leadership opportunities may include:**

- | | |
|---|--|
| <ul style="list-style-type: none">• Student Council• Chapel leadership• Classroom leadership roles• Service projects | <ul style="list-style-type: none">• Peer mentoring• Other leadership opportunities offered throughout the school year |
|---|--|

9.5 CLUBS

Our Savior Lutheran School offers a variety of clubs and enrichment opportunities that encourage students to explore interests, develop talents, and build friendships.

Club offerings may vary from year to year based on student interest, staff availability, and enrollment. Participation in extracurricular activities is a privilege and requires students to demonstrate appropriate academic progress, behavior, and attendance.

9.6 FINE ARTS

Fine Arts are an important part of a well-rounded Christian education. Students have opportunities to develop their God-given talents through programs such as:

- | | |
|---|---|
| <ul style="list-style-type: none">• Music• Band• Steel Orchestra• Rhythm Project | <ul style="list-style-type: none">• Theater• Visual Arts• Other performing and creative arts opportunities |
|---|---|

Participation may vary by grade level and program availability.

9.7 STUDENT RECOGNITION

Our Savior Lutheran School celebrates students who demonstrate excellence in academics, leadership, service, citizenship, attendance, Christian character, and the OSLS Core Values.

Recognition may occur through:

- **Honor Roll**
- **Core Values Awards**
- **WIN Cards**
- **Leadership Recognition**
- **Academic and Fine Arts Awards**
- **Athletic Recognition**
- **Other school-sponsored recognition programs**

Recognition encourages students to continue growing as disciples of Jesus Christ while using their gifts to serve others.

9.8 SPECIAL EVENTS

School traditions and special events strengthen relationships and build a sense of community among students and families.

Throughout the school year, students may participate in activities such as:

- **Spartan Ready Day**
- **Grandparents Day**
- **Spirit Days**
- **Class celebrations**
- **Fine Arts performances**
- **Athletic events**
- **Field Day**
- **National Lutheran Schools Week**
- **Other school-sponsored activities**

Participation in special events is considered a privilege. Students are expected to demonstrate behavior that reflects the mission, Core Values, and expectations of Our Savior Lutheran School.

CHAPTER 10 • ATHLETICS & EXTRA-CURRICULAR PROGRAMS

Athletics and extracurricular activities are valuable extensions of the educational experience at Our Savior Lutheran School. Through competition, teamwork, leadership, music, academic enrichment, and service, students develop confidence, perseverance, responsibility, and Christian character. Participation in these programs provides opportunities to discover God-given talents, build meaningful relationships, and represent Christ both on and off campus. At OSLS, we believe that **every practice, performance, competition, and game is another opportunity to honor God because every play counts.**

10.1 ELIGIBILITY

Participation in athletics and extracurricular activities is a privilege.

Students are expected to:

- **Demonstrate** appropriate Christian conduct.
- **Maintain** satisfactory academic progress.
- **Meet** attendance expectations.
- **Follow** school rules and team or activity expectations.
- **Represent** Our Savior Lutheran School in a Christ-like manner at all times.

The administration reserves the right to determine eligibility based on academic performance, behavior, attendance, and the student's ability to meet the expectations of the program.

10.2 ATHLETICS

Athletics provide opportunities for students to develop physical skills, teamwork, leadership, sportsmanship, perseverance, and self-discipline while glorifying God through competition.

Student-athletes are expected to:

- **Display** Christ-like sportsmanship.
- **Respect** coaches, officials, teammates, opponents, and spectators.
- **Demonstrate** commitment through regular attendance at practices and games.
- **Represent** Our Savior Lutheran School with integrity both on and off the field or court.

Athletic offerings may vary from year to year based on student interest, enrollment, coaching availability, and league participation.

10.3 Music

Music is an important part of student life and provides opportunities for students to use their God-given talents in worship, performance, and service.

Students may participate in programs such as:

- **Band**
- **Steel Orchestra**
- **Rhythm Project**
- **Choristers**

- **Recorders**
- **Other musical ensembles** offered by the school

Participation expectations are established by the music director and may include rehearsals, performances, concerts, festivals, and other school events.

10.4 ACADEMIC COMPETITIONS

Academic competitions encourage students to pursue excellence while applying classroom learning in challenging and engaging settings.

Students may have opportunities to participate in competitions such as:

- **Spelling**
- **Geography**
- **Mathematics**
- **Other academic competitions** offered throughout the school year
- **Science**
- **Speech**
- **Writing**

Participation is based on eligibility requirements established by the school or sponsoring organization.

10.5 ATTENDANCE EXPECTATIONS

Students participating in athletics or extracurricular activities are expected to attend school regularly. Students who are absent for more than one-half of the school day due to illness are **not eligible** to participate in practices, performances, competitions, or games that day unless prior approval is granted by the administration.

Regular attendance at practices, rehearsals, performances, competitions, and games is expected. Students should communicate with their coach, director, or sponsor regarding unavoidable absences as soon as possible.

10.6 ATHLETIC HANDBOOK

Additional expectations for student-athletes, coaches, and families are outlined in the **OSLS Athletic Handbook**.

Participation in school athletics indicates a willingness to comply with all policies, procedures, eligibility requirements, and expectations contained in both the Parent & Student Handbook and the Athletic Handbook.

When questions arise regarding athletic participation, the Athletic Handbook serves as the primary resource for sport-specific procedures and expectations.

2026-2027 OSLS FAMILY HANDBOOK ACKNOWLEDGEMENT FORM

ONE per family



2026-2027 OSLS FAMILY HANDBOOK K-8TH GRADE



Please Print

OSLS Student: _____ Grade: _____

OSLS Student: _____ Grade: _____

OSLS Student: _____ Grade: _____

OSLS Student: _____ Grade: _____

I have read the **2026-2027 OSLS FAMILY HANDBOOK**
and agree to abide by all of
the policies and procedures established by
OUR SAVIOR LUTHERAN CHURCH & SCHOOL.
I understand that these policies and procedures
may be modified at any time.

Parent Name PRINTED: _____ Date: _____

Parent SIGNATURE: _____ Date: _____