



Our Savior Lutheran School

Student Use of Technology Agreement and Release of Liability Form

Our Savior Lutheran School authorizes students to use technology owned or otherwise provided by the school as necessary for instructional purposes. The use of school technology is a privilege permitted at the school's discretion and is subject to the conditions and restrictions set forth in administrative regulations and this Acceptable Use Agreement. All staff reserve the right to suspend access at any time, without notice, for any reason.

Our Savior Lutheran School expects all students to use technology responsibly in order to avoid potential problems and liability. The administrators may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

Each student who is authorized to use school technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

Definitions - School technology includes, but is not limited to, computers, the school's computer network including servers and wireless computer networking technology (Wi-Fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, music players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through school-owned or personally owned equipment or devices.

Privacy - Use of school technology is intended for educational purposes; students shall not have any expectation of privacy in any use of school technology. Administrators reserve the right to monitor and record all use of school technology, including, but not limited to, access to the Internet and communications sent or received from school technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any purposes including, but not limited to, record retention and distribution and/or investigation of improper or prohibited activity.

Students should be aware that, in most instances, their use of school technology (such as web searches and emails) cannot be erased or deleted.

Responsibilities - Students are expected to follow all guidelines stated below, as well as those given orally by the staff, and to demonstrate ethical behavior that is of the highest order in using the network facilities at the school.

1. **Acceptable Use** – Students must follow all acceptable copyright laws. Use of other organizations’ networks or computing resources must comply with the rules appropriate for that network. Students must not install unauthorized software on any school technology.
2. **Privileges** – The use of the Internet is a privilege, not a right, and inappropriate use will result in suspension or cancellation of those privileges.
3. **Network Etiquette** – Students are expected to abide by the following rules of etiquette. These include, but are not limited to:
 - a. Be polite. Do not get abusive in messages to others or engage in cyber bullying.
 - b. Use appropriate language.
 - c. Do not use the network in such a way that would disrupt the use of the network by others.
4. **Security** – If a student identifies a security problem, the student must notify his or her teacher or principal. Attempts to log on to the Internet as a network administrator will result in suspension or cancellation of user privileges. The student must not disclose, use, or distribute personal identification information of another student, staff member, or other person for any reason.
5. **Vandalism** – Vandalism will result in suspension or cancellation of Internet privileges. Vandalism is defined as any attempt to harm or destroy data of another user, Internet, or other networks that are connected to Our Savior Lutheran School. This includes, but is not limited to the uploading or creation of computer viruses.

Student

I understand and will abide by the Student Use of Technology Agreement and Release of Liability Form.

Name of Student _____

(Print)

User Signature _____ Date _____

Parent or Guardian

As the parent or guardian of this student, Student Use of Technology Agreement and Release of Liability Form. I understand my student’s access is designed for educational purposes. I hereby give permission for my student to use the Internet pursuant to the terms of this agreement.

Parent or Guardian’s Name (please print) _____

Parent or Guardian’s Signature _____ Date _____